

Guidelines for Distinguished Visitor ("DV") Funding

Distinguished Visitors should be highly regarded and influential internationally.

- The scheme seeks to both bring new ideas and concepts to SUPA research and to promote SUPA physics in the international environment.
- The calibre of the proposed Distinguished Visitor will be paramount in making funding decisions. However, this does not necessarily mean highly experienced researchers: applications for visits from young researchers (e.g. holders of leading international fellowships) with the potential to make a strong impact are also encouraged.
- The case made in support should be one to three A4 pages in length. Please tell us about the prospective speaker's experience by including a short biography (2 A4 pages max) listing no more than five recent prestigious publications.
- The committee will look favourably upon applications that could lead to future high impact collaborative research programmes.
- Funds will not normally be granted for visits that could reasonably be expected to be covered by departmental budgets such as seminars or viva examinations.
- Strong commitment from host department(s) is required, demonstrated both by financial and in-kind support (eg admin support).
- The length of a proposed visit should be at least one week and no longer than three months.
- The maximum amount of funding available per application is £3,000.
- Per diems can be for up to a maximum of £35. No salary element is allowable.
- The presence of the visitor at multiple SUPA institutions is expected.
- The provision by the visitor of seminars, workshops or lectures for graduate students would normally be expected and should be described in the application. These lectures should be co-ordinated with, and complementary to, the SUPA Graduate School lecture programme for the relevant theme.
- Applications should explicitly state the:
 - benefit to SUPA Graduate School researchers
 - potential for future collaborative research outcomes
 - potential enhancement of SUPA's international reputation
- A one page report on the visit must be submitted within one month of the end of the visit. This report should assess the impact of the visit (as per the expected outcomes on the application form) and include a brief breakdown of the financial claim which will be made to SUPA (up to the amount of the total award).
- **Claims will only be reimbursed following receipt of the report.**